



# 2015 TARA VENDOR APPLICATION FORM

## BIG IRISH FAIR & MUSICFEST

P.O. BOX 2429, TOLUCA LAKE, CA. 91610-0429

Please type or print CLEARLY

[www.irishfair.org](http://www.irishfair.org)



For Fair Use Only

- New Vendor  Returning Vendor (2011 BOOTH LOCATION \_\_\_\_N/A\_\_\_\_)  
 Please Note A Change In Address, Telephone Or E-mail

Company Name \_\_\_\_\_  
 Representative \_\_\_\_\_  
 Address \_\_\_\_\_  
 City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_  
 Phone Numbers Day \_\_\_\_\_ Evening \_\_\_\_\_  
 E-Mail(s) \_\_\_\_\_

<u>Bus. Category</u>	<u>Space Size</u>	
	<input type="checkbox"/> 12x12 \$175	<input type="checkbox"/> Cart \$125
«CODE»	<input type="checkbox"/> 12 x 24 \$325	<input type="checkbox"/> Game \$125 and up
	<input type="checkbox"/> 12 x 36 \$475	
	<input type="checkbox"/> Other: _____	

Describe your booth use, merchandise and/or activities: \_\_\_\_\_  
 Describe how you will decorate your booth and costume your employees: \_\_\_\_\_

Please attach a photo of your booth, including personnel in theme costume if possible. The Irish Fair will designate booth locations on a First Come/First Served basis, or that which the Irish Fair perceives to be the best space available for your business.

- No Food or beverage may be vended!
- No refunds after application is submitted.
- All rules, regulations and requirements contained herein are applicable and no exceptions are permitted!

**ALL VENDORS MUST HAVE A CALIFORNIA STATE BOARD OF EQUALIZATION NUMBER, AND ALL SALES TAX, HEALTH PERMITS. ORANGE COUNTY BUSINESS LICENSES ARE PROVIDED FOR BELOW.**

Booth fees are based on usage category. Returning vendors see code above; new vendors see Rule sheet to determine category.

\$ \_\_\_\_\_ Booth fee. Please designate size or category: \_\_\_\_\_  
 \$ \_\_\_\_\_ **\$99 Business License Fee** or City of Long Beach Business License  
 \$ \_\_\_\_\_ Participants Overnight Fees  
 \$ \_\_\_\_\_ Total

**ALL CHECKS PAYABLE TO IRISH FAIR FOUNDATION, INC.**

Full payment must accompany each application. Applications not received by May 15 must include a \$50 surcharge.  
**\*\* PLEASE NOTE: NO CHECKS WILL BE ACCEPTED AFTER JUNE 1 – PAYMENTS AFTER THAT DATE MUST BE PAID BY MONEY ORDER. NO CASH WILL BE ACCEPTED AT THE FAIR.**

*The Irish Fair Foundation, Inc. reserves the right to refuse any vendor application tendered. Acceptance is at the sole discretion of the Foundation. The Irish Fair Foundation, Inc. reserves the right to disallow any vendor or vendor booth because of non-compliance with any rule or regulation. No refunds allowed.*

**PLEASE – NO REFUNDS**

I agree to abide by the BIG IRISH FAIR & MUSICFEST rules and regulations pertaining to vendors.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**PARTICIPANTS:** see information below regarding participants.

## **GENERAL PROCEDURES**

***Items manufactured or partially manufactured by you will be given preference.***

### **ITEMS FOR SALE**

1. All items for sell at the Fair must be items that *could* have been bought & sold in the 1st to 16th centuries or promote the general ambiance of this era. No Family Name History, Readers or Face Painters will be accepted in the Ancient Irish for these type of vendors please call Irish Fair Foundation, Irene Harris at ireneharris@roadrunner.com or (818) 744-6812 or [www.IrishFair.org](http://www.IrishFair.org)
2. NO FLEA MARKET ITEMS OR DAYGLOW COLORED ITEMS WILL BE ACCEPTED.
3. Exhibitors must sell from booth space unless other arrangements have been made with the Fair. (Please *do* interact with the visitors in and around your booth.)
4. *Vendors must list all items to be sold at the Festival. All items will be juried and approved by the Festival Items not on the list or not approved cannot be sold.*
5. Preference is given to artisans and handcrafters selling one or two items only.
6. Jewelry vendors: If you are "Jewelry Booth" and your primary product is jewelry, you may sell hand made as well as imported jewelry. If jewelry is not your primary product you may only sell jewelry that is hand made by yourself.
7. Weapons Dealers: If you are a "Weapons Dealer" and your primary products are weapons, you may sell handmade as well as imported weapons. If weapons are not your primary product you may only sell weapons that are hand made by yourself. No persons under the age of 21 years are allowed to handle or purchase weapons. I.D. will be required to purchase weapons. No firearms will be sold. Non-working replicas are ok. Any bladed weapon sold must either be in a sheath, or the point protected and the entire piece wrapped. If the customer wants to wear the sheathed weapon immediately after purchase, the weapon must be peace "tied". All customers purchasing weapons must be made aware that the weapon must be peace tied at all times.
8. THE DECISION OF THE FESTIVAL IN ALL MATTERS OF APPROPRIATENESS IS FINAL

### **BOOTH DISPLAY REQUIREMENTS**

1. All booths must be of the 1st to 16th Century and appropriate to the Ancient Irish Village. No modern items. No Family Name History, Readers or Face Painters will be accepted in the Tara Village location the Fair for these type of vendors please call Irish Fair Foundation, Tara Village Coordinator.
  2. EZ-UP or similar type of shade covers must be covered and decorated appropriate to the event. All non-period items in the booth must be covered. All plastics, aluminum and/or metal MUST be covered from sight, including modern tables and chairs. ABSOLUTELY NO SWAP-MEET or BLUE SHADE TARPS WILL BE ALLOWED.
  3. There will be booths that will be in the sun so be sure to supply proper shade covering.
  4. All vendors & workers MUST be in appropriate costume attire & booths must be staffed at all times during the Fair.
  5. Vendors are responsible for own booth setup, teardown, booth needs (i.e. chairs, tables, awnings) and all trash clean up of their booth space.
  6. No Electricity
  7. No Pets
  8. The Fair allows no TV's, radios or amplified music in the booths except with prior approval.
  9. You MUST submit a drawing and photograph of your booth display and setup with your application.
  10. All booths must have an approved and currently tagged fire extinguisher and booth must be constructed of approved fire resistance materials.
  11. Minimum booth space is 12' x 12' perimeter; this includes lead poles, guide wires, display areas, backrooms.
  12. All booths must meet local fire codes and requirements. Please contact the Fair organizers if you have any questions.
  13. All booths must have a valid California Resale License.
  14. FAILURE TO COMPLY WITH BOOTH REGULATIONS WILL RESULT IN CANCELLATION OF FAIR PARTICIPATION WITH NO REFUND.
- Draw a plan of your booth perimeter, include guide-ropes, racks, umbrellas, etc setup outside of the booth.

## **RULES AND REGULATIONS/TERMS AND CONDITIONS**

### **KEEP FOR YOUR RECORDS**

#### **Setup and Tear-Down**

1. Setup –Friday 3-9pm. Check-in closes at 9pm – you can continue setting up through the evening as long as you have your booth assigned before 9pm), Sat. 6am - 8am. Sunday vehicle access: 7am - 8am. All vehicles must be off the site by 9am Saturday & Sunday.
2. Tear down – Sunday 7:30 pm - 9:00 pm
3. Vendor vehicles must be removed by the end of set-up time and will be allowed on grounds Sunday night for takedown as soon as foot traffic is light. No vehicle may be located on grounds other the set up and take down times.
4. VENDORS ARRIVING LATE AND UNPREPARED TO OPEN ON TIME WILL NOT BE PERMITTED TO SELL — THERE WILL BE NO EXCEPTIONS.
5. You must remain open during the scheduled hours of the Fair, rain or shine. No early teardown.

#### **California Sales Tax Information and local jurisdiction License Information**

1. You are required by California law to have a valid State of California Resellers Permit.
2. You are required to pay a \$99 Business License fee to CITY OF LONG BEACH by separate check or submit City of Long Beach Business License.
3. Tara Village or the Irish Fair Foundation, Inc. is not responsible for obtaining any required permit or license for you. Your booth fee does not include required permits.

INITIAL REQUIRED \_\_\_\_\_

**General Rules & Regulations**

1. Minors under 21 years of age are prohibited from consuming, handling, or purchasing alcoholic beverages.
2. No alcoholic beverages may be brought onto the site at any time.
3. Under no circumstances are controlled substances allowed on fair site. Anyone with these substances in their possession on fair site is subject to immediate expulsion and/or arrest.
4. Drunkenness or unruly behavior will result in immediate expulsion from Fair site.
5. No Pets.
6. Remember we are guests of the facility; please keep your area(s) clean and neat.
7. Participants consent to the use of their names, pictures, images, recorded voice or music, including those of employees & agents by the Fair, its assignments & licenses in connection with Fair events and without inspection for such purposes and commercial or promotional usage.
8. All booth operators, owners, employees, workers shall indemnify, defend and hold harmless, the Great American Irish Fair and Music Festival, the Big Irish Fair, the Irish Fair Foundation, Inc., James Productions, Inc. and the Irvine Company and each of them, their subsidiaries and affiliates, and their respective directors, governing bodies, agents, officers, employees, volunteers and members and any and all sponsors, their officers, employees, agents and volunteers from any and all loss, damage, or injury, to any person or property taking part in the Fair.
9. All facilities, materials, supplies and equipment used by the participants that belong to the Fair or its agents must be left in a clean, safe, orderly condition upon completion of the event. Failure to do so will result in a maintenance fee of \$35.00 per hour. The participants may be required to reimburse the operators for any and all repairs/damages to any facility which occurs during the event which is caused by the direct action of any booth operator/owner and/or their agents. The participants are to notify the Operators if there is a problem with the facility, materials, or equipment before it is used.
10. The booth operators/owners agree to comply with all State, County and Local Ordinances and/or regulations.

**NOTE: Overnight camping is allowed on the festival site in Tara Village only. Camping is \$5.00/per person/per night & must be paid in advance. You can pre-pay by separate check. Please note on check: number of people & number of nights.**

**Insurance: Shopkeepers are *not* covered by the Great American Irish Fair and Music Festival, the Big Irish Fair, the Irish Fair Foundation, Inc., James Productions, Inc. and the Irvine Company. If you operate without insurance you, your booth, workers and products are not covered. Shopkeepers are responsible for their own worker's compensation insurance & any other State & County required coverage and are further responsible per the above indemnification provision.**

**PARTICIPANTS:**

*Participant Badges and Camping Passes are limited to workers in appropriate costumes. FAIR reserves the right to limit the number of participants and to exclude certain individuals. List names of participants, indicate age if under 21.*

<u>NAME</u>	Participants Full Name (No Fair Names) Indicate age if under 21	<u>AGE</u>
1.	_____	_____
2.	_____	_____
3.	_____	_____
4.	_____	_____
5.	_____	_____
6.	_____	_____
7.	_____	_____
8.	_____	_____
9.	_____	_____
10.	_____	_____
11.	_____	_____
12.	_____	_____

*Camping is \$5.00 per person per night and must be paid in advance. You are not permitted to leave Tara Village area. Anyone located outside of the Tara Village between close of Fair at night and opening of Fair in the morning will be escorted off the grounds by the facility security and not permitted to return.*

# of campers \_\_\_\_\_ x \$5.00/per camper x number of nights \_\_\_\_\_ = \_\_\_\_\_

# of additional workers \_\_\_\_\_ x \$7.00 = \_\_\_\_\_

INITIAL REQUIRED \_\_\_\_\_